

## **General Conditions of participation for:**

### ***3rd International Hybrid Power Systems Workshop***

(in the following the "**Workshop**")

and accompanying events like dinners, study trips and tutorials to the Workshop which will be held from

**8 – 9 May in Tenerife, Spain**

## **Application**

In order to participate in the Workshop, an online-registration Internet application as well as the transfer of the participation fee is necessary. The application is legally binding and obliges the participant to pay the participation fee, even if the participant does not attend the Workshop. In case the amount received by the organizer does not correspond to the correct participation fee, e.g. due to currency exchange issues or is not done in time, we will require you to pay the difference during the registration at the Workshop venue in cash.

In case more applications are made than vacancies are available, the time of the receipt of the participation fee is decisive. Therefore, the application does not grant a claim to attend the Workshop in case the Workshop is fully booked.

After finalizing your online-registration you will get a written confirmation as well as the invoice by e-mail. Therefore, it is necessary to provide your e-mail address when you register for attending the Workshop.

Students are requested to upload a copy of their student ID card. Student rates are granted until the age of 26 and student ID must be valid until at least May 2018.

## **Workshop Attendance**

All tickets and Workshop materials will be given to the participant upon check-in at the Workshop venue. Participants are requested to wear their congress badges all the time for identification and admittance to the conference rooms.

The Workshop participant agrees that their first and last name as well as the name of the company (without telephone and e-mail address) will be published on a list of participants issued to the participants of the 3<sup>rd</sup> International Hybrid Power Systems Workshop.

Each participant is responsible for his or her own actions during the Workshop and is liable for all damages caused by himself/herself regarding the property of the organizer and/or other third parties, including other participants.

Participants are expected to follow the instructions of the organizer as well as its representative agents. In case a participant infringes such instructions or violates the

Workshop policies, he/she will be given notice, and, in case of recurrence, he/she may be excluded from the Workshop. In particularly serious cases, the participant may be excluded without prior notice. If a participant is being excluded from the Workshop, the participation fee will not be refunded.

## **Recording**

The Workshop participant acknowledges that the Workshop will be video and audio taped and that participants may be filmed as part of the audience and that by completing the registration, the participant is granting permission to be videotaped for commercial purposes and agrees to the following: being filmed, videotaped, audio taped or photographed by any means; full use of participant's likeness, voice and words without compensation; specifically waiving all rights of privacy during the videotaping or filming.

Private filming (e.g with ipad or other devices) of the Workshop' sessions by the participant is expressly **not allowed** at the Workshop.

## **Terms of Payment**

All payments, in particular the participation fee, have to be made in EURO. The payments have to be made until the deadlines provided on the registration page. Also for late bookings, the payment has to be received before the Workshop commences.

Your credit card will show a charge to: "www.emendo-events.de", the company providing registration services for the Workshop.

Costs and expenses regarding accommodation as well as travel to and from the Workshop venue are to be borne by the participant.

In case of payment by bank transfer, the participant is responsible for paying the banking fees.

## **Cancellation and Amendments**

A cancellation of attending the Workshop or any accompanying events can only be made in writing (e-mail sufficient). Written cancellations have to be forwarded to EMENDO Event + Congress GbR, Chantal Vivien Richter via e-mail: [registration@hybridpowersystems.de](mailto:registration@hybridpowersystems.de).

If the written cancellation is received prior to or on **28 February 2018**, the cancellation fee amounts to **30% of the total participation fee** and the remaining participation fee will be refunded.

If the written cancellation is received later than **28 February 2018 and prior to or on 26 March 2018**, the cancellation fee amounts to **50% of the total participation fee** and the remaining participation fee will be refunded.

If the written cancellation is received later than **26 March 2018 and prior to or on 23 April 2018**, the cancellation fee amounts to **75% of the total participation fee** and the remaining participation fee will be refunded.

If the written cancellation is received **later than 23 April 2018**, there will be no (partial) refund of the participation fee

Changes and or amendments of the registration (e.g. change of person or invoice address) will trigger a processing fee in the amount of Euro 75.00 (including VAT).

## **Liability**

The organizer is entitled to substitute speakers in case envisaged speakers are not able to attend the Workshop or any accompanying events. Furthermore, the organizer is entitled to cancel the Workshop and/or any accompanying events if the envisaged speakers are not able to attend the Workshop and/or any accompanying events and no substitute speakers can be found or if not enough participants apply to attend the Workshop and/or any accompanying events. In this case, the participation fee would be refunded. Further claims of the participant are, as far as legally permissible, expressly excluded.

Apart from that, the General Terms and Conditions of Services of Energynautics apply. Terms and conditions of the participant or any other third party shall not apply, even though the organizer has not rejected their application in each case. This shall also apply in particular in the event that the organizer refers or replies to a notice of the participant (e.g. a letter, fax, e-mail or similar document) which contains terms and conditions of the participant or any third party or which refers to such terms and conditions of the participant or any third party.

The workshop participants agree that the Energynautics general terms and conditions of services (see at the end of registration or on link to the Energynautics website <http://www.energynautics.com/service/imprint/>) are an integral part of this application.

### Study Trip

There is a minimum number of 15 study trip participants required, otherwise the organizer is entitled to cancel the study trip. In case the study trip needs to be cancelled, the participation fee would be refunded. Further claims of the participant are, as far as legally permissible, expressly excluded. We will inform you until 24 April 2018 in case of cancellation.

The maximum number of participants is 50. As soon as this number is reached the organizer is entitled to decline any further registrations.

### **Data Protection; Declaration of Consent**

Personal details that you provide to EMENDO Event + Congress GbR in connection with your booking are processed electronically and are used exclusively for processing the booking and for customer service purposes. Your data will not be disclosed to third parties. By applying for attending the Workshop, you expressly consent to the aforementioned processing of your data.

Your attention is expressly drawn to the data subject's right of objection pursuant to Sec.28 para.4 of the German Data Protection Act.