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## Guidelines for Poster Presenters

### BASIC INFORMATION

Your abstract has been accepted for POSTER presentation – congratulations! But what does this mean?

- You need to register for Workshop participation.
- You need to produce a full paper and a poster.

### DEADLINES – NO EXTENSION POSSIBLE

- **One author** per paper **must register** for the workshop. As a **poster presenter**, you are eligible for a special reduced participation fee as long as you register **by 9 March 2026**. After that date, the fee for “Poster late registration” applies. For fees, visit: <https://hybridpowersystems.org/tickets/>.
- The **full paper** and the **signed & scanned copyright forms** must be submitted until **15 April 2026** via the online conference platform: <https://coms.app/hybridworkshop2026/> → *Left menu* » *Your Account* » *Authors' Corner*

### GUIDELINES FOR PREPARING THE PAPER

#### TEMPLATES AND DATA FORMAT

- All templates and required forms are provided
  - a) on the Workshop’s website: <https://hybridpowersystems.org/submissions>
  - b) on the online conference platform:  
<https://coms.app/hybridworkshop2026/>  
*Left menu* » *Your Account* » *Authors' Corner* » *Submission guidelines & Templates*
- **Word and LaTeX** templates can be downloaded there. These templates are based on the IET paper template in the paper **format of DIN A4**. Please use these templates as basis for your paper.
- Data format: Word (.docx, A4) or PDF (600 dpi, open/without security restrictions) / images need to be of sufficient quality for printing

#### MINIMUM NUMBER OF PAGES

- The full paper of a poster presenter must have the **minimum** number of pages: **3**

#### ORTHOGRAPHIC NOTE OF THE EDITOR

In order to harmonise the different versions for the proceedings we kindly ask you to use the following spelling versions:

- When referring to MODELLING/MODELING use the British spelling **MODELLING** (double LL).
- When referring to FARMS/POWER PLANTS use the term **POWER PLANTS** – at least in the paper title.

#### GRAPHICS

- The manuscript’s graphics should have resolutions of 600 dpi for monochrome, 300 dpi for grayscale, and 300 dpi for colors.
- Graphics should be inserted into the manuscript file rather than using copy and paste.
- Do not link to a graphic but insert the graphic into the manuscript instead.



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## FONTS

- The manuscript must use fonts that allow embedding and subsetting (including the base fonts). Failure to embed and subset fonts is the biggest obstacle to prepare a proper printable PDF file.
- All Type 1 fonts are embeddable. Only some TrueType fonts are embeddable. Do not embed fonts in a graphic file.

## REQUIREMENTS FOR CREATING PDF FILES

- DO NOT use password protection in the PDF file.
- All fonts, including the standard (base) fonts, must be embedded and subsetted in the PDF.
- In "Settings -> Job Options -> Compression" of Writer/Distiller set the downsampling resolution to 600 dpi for monochrome, 300 dpi for grayscale, and 300 dpi for color.

## GUIDELINES FOR PREPARING THE POSTER

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- You have to produce the poster yourself and bring it to the Workshop in Sardinia.
- Max. dimensions of poster: portrait A0 (height: 1189 mm, width: 841 mm)
- Text and figures should be readable at a distance of 2-3 meters.
- You can hang up your poster at any time during the Workshop.
- Your poster cases have to be stored in the cloak room of the venue.

## FURTHER INFORMATION

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### REGISTRATION

- As a **poster presenter**, you are eligible for a special reduced registration fee as long as you register by **9 March 2026**.
- As a **student**, you are entitled either to the "Student" (if under 26) or the "Academics" discount. You may choose the lowest fee applicable in the respective time scheme.
- To register, access your account in the online conference platform:  
<https://coms.app/hybridworkshop2026/> » Left menu » *Your Account* » *Event Registration*
- **One** author per paper **must** register for the Workshop, **only one** author per paper is entitled to the reduced **poster presenters'** fee.
- Please indicate your **submission ID** in the corresponding text box of the registration form (see notification email for your submission ID) – example: **HYB26-012**

### PRELIMINARY WORKSHOP AGENDA

- The agenda is published here: <http://hybridpowersystems.org/agenda> and in your account on the online conference platform <https://coms.app/hybridworkshop2026/> » Left menu » *Authors's Corner* » *Submission Guidelines & Templates*
- The workshop agenda will be updated regularly and changes can occur until the start of the event, so please make sure to check it from time to time.